



MINUTES OF PTA MEETING HELD 1 October 2020

VIRTUAL ZOOM MEETING

In attendance: Dan, Paula, Jo, Nameeta, Penny, Adam, Sarah, Thelma, Shalini, Kirsten, Vipul, Sarika, Pooja, Ali, John, Marina, Michael, Bryn, and Gemma

Apologies: Claire Fahey

Summary: First meeting of the new academic year (2020-2021) to introduce the PTA to new parents, welcome old parents back and discuss potential fund-raising activities in the current Covid-19 climate.

Discussion Point	Action
<p>ITEMS 1 & 2 – WELCOME AND INTRODUCTION</p> <p>Dan welcomed old and new parents to the PTA. He explained that all parents and teachers were members of the PTA by virtue of either being a member of staff or on their daughter joining the school.</p> <p>Dan explained that the PTA worked closely with the school to raise funds for additional equipment. He gave examples of the different events that the PTA had organised in the past and what funds had been raised for.</p> <p>He provided details of where meetings would normally be held, how the PTA communicated and introduced the PTA post holders.</p> <p>All attendees on the call introduced themselves.</p>	
<p>ITEM 3 – MATTERS ARISING FROM LAST MEETING 11.3.2020</p> <p>There were none</p>	
<p>ITEM 4 - EVENTS</p> <p>Cancelled Events</p> <p>(A) Parents Quiz It was noted that the parents quiz night that had to be abandoned due to lockdown would be rescheduled in the future. There had been a good initial interest expressed from parents and it was something that the PTA would very much consider hosting in the future.</p> <p>(B) Christmas Panto Dan confirmed that the Panto company has been in touch. Due to a lack of rehearsals, the Panto scheduled for 5th December was cancelled. However, to avoid disappointment the school would be hosting a movie night for each bubble on the same date. Christmas form parties and a secret Santa would also go-ahead during school time next half term.</p>	



Covid-19 compliant events

Dan asked those attending if they had any ideas of any events that the PTA could organise to raise funds given the current restrictions.

There were some thoughts around the merits of running more smaller events with fewer attendees that did not make huge amounts of money given the circumstances and the difficulty to host the usual large events that would attract more people.

(A) Parents Zoom Quiz

Dan offered to share material that he had built up over lockdown with other parents if they wanted to organise a quiz night across year groups. He would be happy to organise and act as quiz master. It was acknowledged that this would be difficult to do on a whole school basis.

(B) Parents Magic Show

It was noted that the children's magic show that had been organised during lockdown had been well received. Dan commented that Magic Dave was now doing magic shows for adults. If there was interest amongst parents, Dan would be happy to arrange such a show. The cost was not too high. It was noted that money had been raised with the children's magic show albeit a small amount.

Other suggestions made were:

(C) Parents Comedy Night

This could be something that could be housed on zoom for a small fee. It was noted that the company who organised the comedy nights at Watersmeet were called "Out of Bounds" and it may be useful to get in touch with them to see if this was something that they would be willing to do and to ascertain a cost.

(D) Racing Night – horses/greyhound

This could also be something that could be shown over zoom with people paying a fee and watching the race through a screen share of the organiser's screen. The meeting was unclear if a gambling licence was needed. People would accumulate points and would pay to attend rather than traditional betting so a licence may not be needed.

(E) Quiz League

Each class could have their own quiz competition and the winners of each class would they go against each other – a champion of champions type event. This could also tie into house competition as well.

(F) Family Story Telling

This would be a family event with a storyteller over zoom. People recognised that these events would be very successful if there was a good storyteller. It was noted that there could be companies that ran such events. Jo was aware that there was an association of oral story tellers.

Dan/Nameeta to investigate comedy night costs and availability.

Michael to find out if a licence was needed.

Jo to look into costs and availability



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(G) Charlotte House Talent Competition

This could be a family event or for children only over zoom.

(H) Family Disco Night

This could be done over zoom with a DJ playing over zoom with families many screens with families dancing. Parents could convert their rooms into a “disco” with party lights.

(I) Bollywood classes

This could also be done over zoom. It was noted that Shalini used to teach Bollywood dance.

(J) Keep fit session with Mrs Muchmore/Virtual fun run with sponsorship.

This could be a way to introduce sport into activities.

(K) Talks on special interest topics

Such as those given by Dr Weston. This may not be for fund raising but would be one way to get parents interacting.

Dan thanked everyone for their suggestions and asked if anyone had any contacts or further ideas to get in touch with him.

ITEM 5 – FINANCE UPDATE

In Claire’s absence, John provided an update. He confirmed that there was £11,000 in the bank account. This did not include any amounts that may have come in from the recent second-hand uniform sale.

Ali advised that the second-hand uniform sale went very well. Three sales had been held since the PTA last met. There was one just before lockdown in March, in July there was a sale to new parents and the most recent was the sale in September. The sale in September was very successful. Figures were in the region of £2,500 but at present is was unclear how much needed to go back to parents who had sold through the PTA. It was noted that there were still some sales going on.

ITEM 6 – FUNDING TARGETS

Climbing frame – Dan recapped that the quote that had been received for the new climbing frame had been about £40,000 which was very expensive. Despite current restrictions, Penny confirmed that outside equipment was being used through rotation of a different class each day. Kristen offered to ask at her school who its supplier was and pass the details on.

Kristen to ascertain climbing frame supplier detail from her school.

Owls equipment- This was a new funding request. Owls was operating in bubbles so there was a shortage of appropriate equipment. It was

Dan to transfer £300 to school



CHARLOTTE HOUSE PTA

<p>noted that the amount requested was £300. It was agreed that the PTA would be willing to contribute this amount immediately.</p>	<p>for additional owls equipment.</p>
<p>ITEM 7 – COMMUNICATION</p> <ul style="list-style-type: none">• Dan asked for people’s thoughts on Zoom PTA meetings. The overall response was that people liked this method and it was noted that there was better attendance on the meeting than before with many people being able to dial in who would not have otherwise been able to. Due to current restrictions the foreseeable meetings would be via Zoom. Thereafter it maybe that the meetings were alternated between in-person and zoom.• Dan reminded everyone that there was a what’s app group for the PTA and anyone was welcome to join. Everyone on it was an admin so anyone could add people to it. Dan circulated his mobile number.• It was noted that meetings were held monthly/every 6 weeks. Additional meetings maybe held closer to any big events.	
<p>ITEM 5 – AOB</p> <p>John raised (on behalf of Claire) whether the renewal for the licence to the copyright agreement was needed. Penny confirmed that the licence was needed for the movie night so it should remain and be renewed.</p> <p>Parents agreed that it would be a great idea for a parent’s social event to be organised when allowed. It was unlikely that such an event would be organised until the spring at the earliest. Hopefully the summer fair would be able to go ahead which was a great social occasion. The intention was to plan on the basis that it would be held.</p>	
<p>ITEM 6 – DATE OF NEXT MEETING</p> <p>Dan would circulate some dates via what’s app.</p>	